

Personal Binding Form

Binding Services provides professional binding of theses, dissertations, and personal books for Loyola faculty, staff, and students.

To have your item(s) hard-bound please fill out the 2nd page of this form (if binding multiple titles, please fill out a form for each title) and bring it with your printed materials and payment to one of the following:

- Cudahy Library Bindery (Room 020) (appointment strongly recommended)
- Lewis Library Circulation Desk
- If the bindery is closed, Cudahy Library Circulation Desk

Cost: \$25 per dissertation/thesis copy (payment is due at drop-off, in exact cash or check written out to Loyola University Chicago).

Turnaround: 5-7 weeks

Pickup: Finished copies may be picked up at the

- Cudahy Library Bindery, room 020
- Lewis Library Circulation desk
- Intercampus mail to any Loyola departmental office (the bindery does not ship off-campus).

For help, please contact:

Sherri Rollins
Serials and E- Resources Librarian
srollins1@luc.edu
773.508.2138

Rosie Frehe
Bindery Associate
rfrehe@luc.edu/
773.508.2591

Patron Information

Name:

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Phone #

Binding Information

Author Name (as desired on spine)

Month

Year

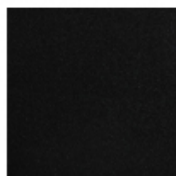
Degree

Full Title

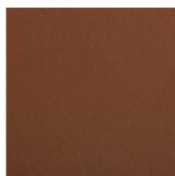
Abbreviated Title (in case full title will not fit on spine)

of Copies

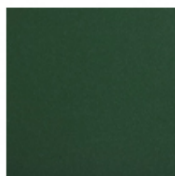
Please select a cover color from the palette (If binding multiple copies of the same title with different cover colors, please indicate in the notes)



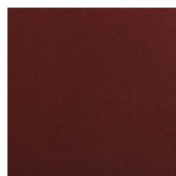
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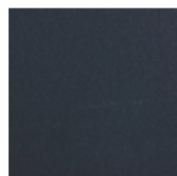
Brown



Dark Green



Maroon



Navy



Red



Royal Blue



Tan

Additional notes